

**NOTE:** These draft minutes from the July 31, 2024, Benefits Committee meeting were approved at the September 3, 2024, Committee meeting.

**Benefits Committee  
Board of Trustees  
July 31, 2024**

**Public Minutes**

**New Hampshire Retirement System  
54 Regional Drive  
Concord, NH 03301**

*As all Committee members were participating electronically pursuant to RSA 100-A:14-a, all votes were by roll call pursuant to RSA 91-a.*

*Committee Members participating:* Chair Jon Frederick, Andrew Martineau, and Don Roy.

*Staff present:* Jan Goodwin, *Executive Director*; Tim Crutchfield, *Deputy Director and Chief Legal Counsel*; Mark F. Cavanaugh, *Deputy Counsel and Compliance Officer*; and Diana Crichton, *Hearings Examiner*.

Having established a quorum, Trustee Frederick called the Benefits Committee meeting to order at 2:35 p.m. Next, he called for a motion to accept the minutes of the July 2, 2024, Committee meeting. On a motion by Trustee Martineau, seconded by Trustee Roy, the Committee unanimously approved the minutes as presented.

The Committee then reviewed the seven disability applications on the Consent Agenda. On a motion by Trustee Roy, seconded by Trustee Martineau, the Committee unanimously approved the Agenda as presented.

Next, the Committee conducted its annual review of the Committee's charter and determined that no revisions were necessary this year.

The next topic was the annual review of the Independent Medical Examiners (IMEs) used by the System per the IME Review Policy (Policy). Staff informed the Committee that there are currently three IMEs reviewing disability applications for NHRS: one for physical exams and two for psychiatric exams. As part of the annual review, staff confirmed that there have been no disciplinary actions against any of the IMEs in the states they are licensed to practice in since these reviews began in 2010. Attorney Cavanaugh introduced proposed revisions to the Policy to address the expectation that the current RFP for disability examination services will result in both individual physicians and entities being used to provide such services. On a motion by Trustee Roy, seconded by Trustee Martineau, the Committee unanimously recommended that the full Board adopt the proposed revisions to the IME Policy.

With no further business to discuss, on a motion by Trustee Roy, seconded by Trustee Martineau, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,

Tim Crutchfield