

NOTE: These draft minutes from the May 7, 2024, Benefits Committee meeting were approved at the June 4, 2024 Committee meeting.

**Benefits Committee
Board of Trustees
May 7, 2024**

Public Minutes

**New Hampshire Retirement System
54 Regional Drive
Concord, NH 03301**

As all Committee members were participating electronically pursuant to RSA 100-A:14-a, all votes were by roll call pursuant to RSA 91-a.

Committee Members participating: Chair Germano Martins, Jon Frederick, Jason Henry, and Andrew Martineau.

Staff present: Jan Goodwin, *Executive Director*; Tim Crutchfield, *Deputy Director and Chief Legal Counsel*; Nancy Miller, *Director of Member Services*; Mark F. Cavanaugh, *Associate Counsel and Compliance Officer*; and Diana Crichton, *Hearings Examiner*.

Having established a quorum, Trustee Martins called the Benefits Committee meeting to order at 1:30 p.m. Next, he called for a motion to accept the public minutes of the April 2, 2024, Committee meeting. On a motion by Trustee Frederick, seconded by Trustee Martineau, the Committee approved the minutes as presented, with Trustee Martineau abstaining.

The Committee then reviewed the four disability applications on the Consent Agenda. On a motion by Trustee Frederick, seconded by Trustee Martineau, the Committee voted unanimously to approve the Agenda as presented.

In Other Business, Atty. Cavanaugh updated the Committee on staff's efforts to highlight the issue of bona fide separation from service on the NHRS website and through the use of an affirmation form in retirement packages. Next, Atty. Crutchfield noted that the RFP for IME services was issued last week with responses due by June 7.

With no further business to discuss, on a motion by Trustee Frederick, seconded by Trustee Martins, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,

Tim Crutchfield