

**NOTE:** These minutes from the October 1, 2024, Benefits Committee meeting were approved at the November 5, 2024, Committee meeting.

**Benefits Committee  
Board of Trustees  
October 1, 2024**

**Public Minutes**

**New Hampshire Retirement System  
54 Regional Drive  
Concord, NH 03301**

*As all Committee members were participating electronically pursuant to RSA 100-A:14-a, all votes were by roll call pursuant to RSA 91-a.*

*Committee Members participating:* Chair Jon Frederick, Jason Henry, and Andrew Martineau.

*Staff present:* Jan Goodwin, *Executive Director*; Tim Crutchfield, *Deputy Director and Chief Legal Counsel*; Nancy Miller, *Director of Member Services*; Markk Cavanaugh, and Diana Crichton, *Hearings Examiner*.

Having established a quorum, Trustee Frederick called the Benefits Committee meeting to order at 11:32 a.m. Next, he called for a motion to accept the minutes of the September 3, 2024, Committee meeting. On a motion by Trustee Martineau, seconded by Trustee Henry, the Committee unanimously approved the minutes as presented.

The Committee then reviewed the five disability applications on the Consent Agenda. On a motion by Trustee Henry, seconded by Trustee Martineau, the Committee unanimously approved the agenda as presented.

Next, the Committee reviewed proposed staff revisions to the IME Review Policy. The revisions were primarily focused on reflecting the engagement of vendor entities that could perform IME services and case management as a result of the recently completed RFP for these services. On a motion from Trustee Henry, seconded by Trustee Martineau, the Committee unanimously voted to recommend to the Board that it adopt the proposed revisions as presented.

Staff then summarized the process used in reviewing and scoring the nine IME RFP proposals received from individual physicians and business entities to conduct independent medical exams and/or provide case management services for the disability process, and staff's resulting provider recommendations. On a motion from Trustee Henry, seconded by Trustee Martineau, the Committee

unanimously voted to recommend to the Board that it authorize staff to negotiate contracts with the IME providers as presented.

With no further business to discuss, on a motion by Trustee Henry, seconded by Trustee Martineau, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,

Tim Crutchfield